

# Submission FAQ

## 2019 NAPCRG Annual Meeting Call for Papers

### Where do I submit?

Visit [submit.napcrg.org](http://submit.napcrg.org) to submit your presentation.

### What are the submission categories and requirements?

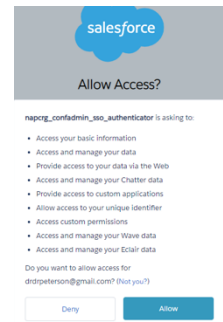
You can read the full call for papers, requirements and submission rules [here](#).

### Help! I can't login!

Visit [www.napcrg.org](http://www.napcrg.org), click Member Portal in the upper right corner and then Forgot Password to reset your password. After you have completed a password reset return to [submit.napcrg.org](http://submit.napcrg.org) to login and create your submission.

### What is this weird Salesforce screen and should I grant access?

Yes, this screen (see image) is safe. You will only be asked this one time. It is required because our submission system runs through a different program but uses your member account which is in Salesforce to link your login.



### What fields are required for a submission to be complete?

Questions with a red \* must be answered for the submission to be considered complete.

### How do I add co-presenters/authors?

Participants can be added to the presentation once you complete payment for your submission. After payment is completed a link to share with other presenters/authors will be visible in the displayed blue blue box (see image).

#### Invite Presenter(s) to Submission

Copy the text in the blue box and email it to the presenter(s) that you want to include on this submission. This text contains all required information needed for the invitees to join the submission

Please follow the link <https://submit.napcrg.org/Presenter/AddParticipant?SubmissionId=8> to add yourself to the 47th NAPCRG Annual Meeting submission "TEST Forum".  
If you do not have an NAPCRG account you will be prompted to create one. Once logged in you will be directed to select your role of "Presenter" or "Lead Presenter" and complete a disclosure if it is not up to date.

### What is "Submission Completed: True/False"?

When "True" all fields necessary have been completed. When "False" is displayed a submission field is incomplete. Click "Edit" to complete the missing fields.

### How do I know when my submission is complete and ready for review?

When a submission is complete it will display **Submission Completed: True** on the submission details page.

### I am a trainee, when should I submit my works-progress-poster?

The Resident, Student & Fellows Works-in-Progress call for papers will open May 15 and close July 31.

### How do I get back to the main "home" page?

The home page can be returned to by clicking "Home" in the top right navigation.