Abstract Submissions FAQ

ANNUAL MEETING

What should my submission include?
*Find more details on page 2

Preconference Workshop:
- Title
- Abstract - include the following sections:
  - Rationale
  - Audience Participation
  - Content to be Presented
  - Method of Evaluation
  - Prerequisite Knowledge Needed
- Learning Objectives (minimum of two required)
- Schedule (time frame for sections and content, breaks, etc.)
- Audience (who you think this will be of most interest to)
- Endorsement (name of chair and group/committee endorsing this pre-conference workshop)

Forums:
- Title
- Abstract - include the following sections:
  - Rationale
  - Audience Participation
  - Content to be Presented
  - Method of Evaluation
  - Prerequisite Knowledge Needed
- Learning Objectives
- Schedule (time frame for sections and content, breaks, etc.)
- Audience (who you think this will be of most interest to)

Workshop:
- Title
- Abstract - include the following sections:
  - Rationale
  - Audience Participation
  - Content to be Presented
  - Method of Evaluation
  - Prerequisite Knowledge Needed
- Learning Objectives
- Schedule (time frame for sections and content, breaks, etc.)
- Audience (who you think this will be of most interest to)

Oral & Poster Presentations:
- Title
- Abstract - include the following sections:
  - Context
  - Objective
  - Study Design and Analysis
  - Setting or Dataset
  - Population Studied
  - Intervention/Instrument
  - Outcome Measures
  - Results
  - Conclusions
- Learning Objectives
- Research Category
- Study Design
What should my title include?
125 characters including spaces. Do NOT use all capitals.

How many characters should my abstract be?
Preconference Workshop - Abstracts are limited to 2,500 characters and should be formatted in a single paragraph to include Rationale, Audience Participation, Content to be Presented, Method of Evaluation, and Prerequisite Knowledge. Include ONLY the abstract. Do not include title or author(s).

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Oral & Poster Presentations - The abstract should be no longer than 2,500 characters in a single paragraph with the following subheadings: Context, Objective, Study Design and Analysis, Setting or Dataset, Population Studied, Intervention/Instrument, Outcome Measures, Results, Conclusions. Include ONLY the abstract. Do not include title or author(s).

What research categories are accepted?
We accept a large range of research categories. You can select the one that best fits your submission on a drop down. You can provide up to three categories for your submission.

Is the research category important?
Yes, it is. The research category helps us to schedule break-out sessions.

What is a learning objective?
What you want learners to take away and implement after the session in active, measurable terms (e.g. - define, interpret, explain, apply).

How long should the learning objective be?
Learning objectives should be no longer than one sentence.

How many learning objectives do I need to provide?
A minimum of two learning objectives are required for a submission.